

St. John the Baptist Catholic Church

Pastoral Parish Council

March 24, 2023

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Call to order - Gayle Schneller

Members present: Fr. Collins Igwilllo, Gayle Schneller, Amy Miklos, Joe Uhrich, Jim Brickey,
Joan Vega, Finny Sechser, Mary Eide

Opening Prayer - Fr. Collins Igwilllo

Agenda approved - Joe Uhrich

Seconded - Jim Brickey

Minutes from January 12, 2023 meeting approved - Joe Uhrich

Seconded - Amy Miklos

Executive Session minutes approved - Joe Uhrich (correction on his presence)

Seconded - Finny Sechser

Old Business:

- 1. Review of the Constitution and By Laws:** Gayle Schneller has made suggested changes that Bishop Gruss requested. Amy Miklos volunteered to proof read old to new version. Gayle requested substance review also. At the next meeting three (3) copies will be signed by Fr. Collins Igwilllo and Gayle Schneller, then will be sent to Bishop Peter Muhich for signature. One copy will remain with the Diocese and two will be returned. Fr. Igwilllo will receive a copy, and one will be filed in the office. Each Parish Council Member will receive a copy. Gayle Schneller suggested in the future the Constitution and By Laws be reviewed every three years.
- 2. Where are we on full time DRF:** Fr. Igwilllo stated that there was one applicant from Hot Springs. They will not interview that person until there is a resolution on salary. Fr. Igwilllo asked for input from St. John's Parish Council. After much discussion about the extensive responsibilities of a DRF it was agreed that each parish; St. John's of Custer, St. Anthony of Padua of Hot Springs, and St. James of Edgemont should each have a DRF part time position. Each parish's needs could dictate working hours. Fr. Igwilllo and the Council agreed that St. John's could support a twenty hour DRF position both financially and in responsibilities.
- 3. Confirmation Update:** Gayle Schneller received a copy of the Diocesan Confirmation Preparation Test. Copies were made for each Council member. Deacon Pat Coy will administer this test to each student. The Council agreed to defer to Deacon Coy's assessment of the readiness of each student to receive the Sacrament of Confirmation.

New Business:

- 1. Hiring of a part time bookkeeper** - Brenda Oster has been hired for this position
The Diocese will send someone to train her.
- 2. Adoration** - It was decided to reinstate Adoration every Tuesday from 8am to 5pm with a sign up sheet to be posted on the bulletin board in the south entry. The Council would

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Adoration continued:

like a Commissioned Lay Minister to oversee this process. Mary Eide will follow up on this. It was stressed that the monstrance, our Lord in the Eucharist never be left alone.

- 3. Communion - basement and home delivery** - Finny Sechser brought a concern that people with mobility issues cannot come upstairs to receive the Eucharist. She also asked if it were possible to deliver the Eucharist to two retired nuns living outside of Custer. Fr. Igwillio approved this. Concerning the Eucharist for those in the basement, Finny Sescher will contact the head of the greeters/ushers, Stephanie Zacher, to make sure she reminds those when training that they should inform the Sacristan of the number in the basement. In turn the head of the Sacristans, Fran Coy should instruct other Sacristans to find a Eucharistic Minister to deliver the Eucharist to those in the basement. In the summer months there will be an EM scheduled to deliver the Eucharist to those in the basement. Off season is where the concern lies.
- 4. Consecration/dedication of the annex building** - Carried over to the next Parish Council Agenda.
- 5. Commissioned Lay Minister Representative** - Gayle Schneller said the Constitution and By Laws state there should be a CLM Representative on the Council. Mary Eide will work on this.
- 6. Gayle Schneller** stated that a bulletin insert with a list of both boards and members; all committees and members; organizations and contact people will be posted as an insert in the bulletin as soon as completed. Along with this information will be an invitation to join or volunteer.

Finance Council: Joan Vega stated that Deacon Coy asked for an increase in hourly rate for the janitor, bookkeeper, and secretary. Hourly rate will increase to \$18 an hour.

Young Adult Representative: Amy Miklos suggested that the Council include a student and commented that she had been part of the Council in this position when she was a student. The guidelines for this position should be a Confirmed student at least sixteen years of age. Young Adult Representative should also be a person Confirmed and at least 18 years of age.

Women of St. John's: Finny Sechser stated that the basket raffle brought in \$1379 and the ham dinner brought in \$2815. This is before expenses were taken out. She said $\frac{1}{3}$ of the profit will go to the KC's. She complimented the students and KC's for all their help.

Knights of Columbus: Joe Uhrich stated raffle ticket sales will again be sold beginning Palm Sunday weekend and end April 17th. Winners will be drawn at the KC State Convention in Aberdeen last weekend in April. Tickets will sell one for \$20 or for \$50. All prizes are cash amounts depending on place of the winning ticket.

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Knights of Columbus, continued: Joe stated that the KC's will be initiating new members. The initiation will now be open for others to join in the celebration where in the past it was closed. The initiation is tentatively scheduled for April 22nd after the 5:30 Mass and will take place beginning at 7pm.

Liturgy Committee: Submitted written minutes. Comments contained regarded planning for upcoming Liturgies, Teresa Fiala's role as liturgical ministry scheduler, Jeannie Fischer's role working with funeral liturgies, Mary Hoover's role working with marriage liturgies, as well as the Holy Week sub-committee discussion on plans for that celebration.

Eucharistic Revival Committee: Ann Dvorak is points person for this committee. Our Parish year begins on June 11, 2023 and ends July 17, 2024. There will be a public Eucharistic Procession with date TBA. Plans are underway for that celebration.

Mass Requests: Fr. Igwillo was asked if he would be willing to announce who the Mass was being said for so the parish could be praying for that person. He agreed to do that at the beginning of Mass. Amy mentioned that the intentions are posted on the bulletin board outside of the sacristy as well as on the calendar inside of the sacristy.

Next meeting date will be Wednesday, June 21st at 6:30pm.

Closing Prayer led by Fr. Collins Igwillo

Prepared by Mary Eide